




Safeguarding at Abercorn School

At Abercorn School, safeguarding the children in our care is of the utmost priority

Our safeguarding team is:

	Headmaster and Designated Safeguarding Lead (DSL) Christopher Hammond
	Deputy Designated Safeguarding Lead (DDSL) Senior School Laurence Séguier
	Deputy Designated Safeguarding Lead (DDSL) Upper School Maria Casey
	Deputy Designated Safeguarding Lead (DDSL) EYFS and Lower School Rebecca Stewart

The Safeguarding Team also links with:

Westminster consultation line

Tel: 020 7641 4000

Local Authority Designated Officer (LADO) for Westminster Council

020 7641 7668

Out of hours emergency duty team:

020 7641 6000

Designated Safeguarding Governor:

Andrea Greystoke

Chair of Governors: John Clarke

WHAT TO DO IF A DISCLOSURE IS MADE TO YOU:

- Find a quiet place to talk to the child.
- Make notes on all that is said: include time, date, venue and observations of the child's behaviour.
- Listen to the child, find out what they want from you.
- Assure the child, be supportive.
- Do not ask any leading questions.
- Let the child know that you will have to inform a member of SLT and other action may be taken.
- Report immediately to a member of the Designated Safeguarding Team, even if offsite and complete a CPOMS incident form hand, attaching original notes.

REMEMBER THAT THE DISCLOSURE IS CONFIDENTIAL AND INFORMATION IS ONLY TO BE SHARED WITH THE DESIGNATED SAFEGUARDING TEAM

